

Agreement between the University of Montana and ECOS Teacher

This statement confirms the understanding between the University of Montana (herein called UM) and the ECOS Program Teacher concerning the National Science Foundation grant to enhance science education.

1. **ECOS Program Director.** The Director is Dr. Carol A. Brewer, Division of Biological Sciences, University of Montana, HS 308A, Missoula, MT 59812.
2. **Scope of Work.** UM shall achieve the objectives outlined in the proposal submitted to the National Science Foundation. **Duties and responsibilities of ECOS Teachers are attached.**
3. **Period of Program.** The Fellowship period covered by this agreement shall begin on June 15, 2006 and shall terminate on June 14, 2007.
4. **Fiscal Arrangements.** UM agrees to pay the Teachers up to \$4,000 for the period of this agreement according to participation in specific ECOS activities (checks will be mailed to the Teacher at his/her home address), provided that the Teacher meets time commitments and program obligations for the ECOS activities as follows: \$200/day for each of 10 days during the summer of 2006 for the ECOS Institute, \$200 for each of three day-long meetings during the school year, \$600 at the end of each of two 6-month periods for ongoing participation in the ECOS Program school site activities, and \$200 for participation in program evaluation and reporting. In the unusual event that a Teacher can not participate in the program activities, payments will be prorated to cover only such time as the Teacher met ECOS Program obligations.
5. **Grievances and Remediation:** Grievances are discussed with the Director. If a Teacher is not fulfilling required obligations, the Director will meet with the Teacher to clarify expectations and plan for remediation. If the problem cannot be remediated, their term as an ECOS Teacher may be terminated.
6. **Termination.** This agreement can be terminated upon two (2) weeks written notice by the Director if a Teacher fails to comply with program requirements. Teachers may terminate participation in the ECOS Program with two weeks written notice to the Director. Pay will terminate effective the last day of the two-week notification period.

NOTE: All regular volunteers and teachers are required by the State of Montana to undergo a criminal background check before being allowed to work in schools.

ECOS Teacher Signature: _____ Date: _____

Director Signature: _____ Date: _____

I have read the duties and responsibilities listed in these documents and agree to ensure this Teacher meets expectations for participation as part of the ECOS team from our school.

School Principal Signature: _____ Date: _____

ECOS Program Teacher Duties and Responsibilities 2004-2005

1. Program activities begin on June 15, 2006. Each Teacher will be a member of a school site team which includes two Teachers and two PhD Fellows for 20 hours per week (this obligation includes 5 -10 hours of preparation time and 10 - 15 hours per week working in partner schools or project team workshops – not to exceed 20 hours total). The fellowship time commitments are mandated by NSF and must be fulfilled for Fellows to receive fellowship funding.
2. Teachers are expected to meet all deadlines for assessment, planning and information gathering activities. When delays cannot be avoided, Teachers are expected to notify the Director to negotiate a new deadline.
3. Teachers are required to attend two training institutes that are scheduled for June 19 – 23 and August 14 – 18, 2006, along with the other Teachers and Fellows. The Institutes will be held Monday through Friday, 9 a.m. to 4 p.m. in Missoula and surrounding school and field locations. Pending course approval, Teacher Certification Renewal Units will be made available for teachers for the summer institutes through the University of Montana.
4. UM Fellows will begin on the school-year schedule (which will be finalized according to ECOS Team plans developed during the summer ECOS Institutes) according to the date of the first day of classes at the participating school.
5. The Teachers and Fellows will work in partnership in the schools. During the school year, the Fellows may rotate between classes of the partner Teachers, and be networked into classes of other interested teachers in the school. The timing of the rotations will be planned once all schedules have been coordinated to accommodate the Teacher's weekly and daily plans, the Fellow's course work, and school calendars.
6. The Teacher must be present in the classroom or in the field whenever a Fellow is with the class. If a Teacher is unable to be in the school on a day when a Fellow is expected, it is necessary for the Teacher to contact the Director and the Fellow. If the return date is not the next day or is unknown, the Fellow will work with the other partner Teacher, other school projects, or other duties as assigned by the ECOS Program until the Teacher returns to the classroom.
7. The Teachers and Fellows must meet weekly to plan classroom activities. Teachers will be advised to set aside time each week during their planning period or arrange another time that is convenient to meet with the Fellow to plan for integrating the Fellow into classroom and school activities.
8. The Teacher must provide one reliable form of contact which will be checked daily (email, home phone number, school phone number, cell phone number) to the ECOS Program and Team Fellows.
9. Upon approval by the Teacher and the Director, the Fellows may assist other teachers at the school site in science-related activities.

10. The Teacher can expect the Fellow to assist with science activities such as science fairs, science events, field trips and coordinating guest speakers.
11. The Teacher may be asked to work with other ECOS teams to present workshops for scientists and/or in-service teachers at local, regional, and/or national conferences (e.g., Society for Conservation Biology, Ecological Society of America, Montana Science Teacher's Association, etc.)
12. The Teacher will guide the Fellow's interactions with students in the classroom, and provide them constructive and timely feedback. Teachers are responsible for student discipline and for explaining their classroom discipline plan with UM Fellows prior to arrival of Fellows in the school classroom.
13. The Teacher is required to attend three full-day in-service workshops during the school year with ECOS Teachers, Fellows, and the ECOS Directors. Substitute pay will be provided as needed.
14. The Teacher will complete and deliver assessment instruments and/or participate in interviews as part of project evaluation by the required deadlines.
15. Selected Teachers and Fellows may be invited to assist in the following year's summer Institute workshops designed to introduce and train the next cohort of fellows and teachers to participate in the program.
16. Support of Teacher from school site principal is required in regards to all of the requirements listed above (Principal signs the attached agreement).