

As part of the end of the year reporting, each team must prepare a final report on what was accomplished with the schoolyard demonstration projects. As part of the fellowship hours in June hours, fellows must schedule time to work together to write this report. The sections of the report are outlined below. Read the instructions carefully - PLEASE DO NOT LEAVE ANYTHING OUT. Reports are due in the ECOS office NO LATER THAN June 20. We need BOTH a paper copy and a digital copy. We expect to receive a complete, well-written report from each team that can be included as part of our annual report to the NSF. Reports must be well edited, illustrated with attached jpeg photos (with captions) and informative.

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### Report Sections

#### 1. Title of Demonstration Project

School name and school address

ECOS Team Names

2. **100 word abstract** of the nature of the project including the ecology theme and major accomplishments

3. **Introduction** - please describe what you had proposed to do as described in your Demonstration Project Proposal

4. **Schoolyard Demonstration Project Description** - Please describe what you actually did

a. What was the science theme?

b. Was there a target grade level, several grade levels, or whole school?

c. What was purchased and built?

c. Describe the demonstration project - what is it, how was it set up, who helped set it up, who has used it and how.

d. What is the current status of the demonstration project (completed and ready for next year; still needs work to finish it, etc...)?

d. If what you eventually did was different than what you proposed, please describe the changes.

5. Please list the **names and addresses** of all the community members and businesses that helped with the project, and describe their contribution.

6. **Sustainability** - What is needed for this project to be sustained at the school in the coming years? What would be the ideal way for the next cohort of fellows to

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integrate with this project next year (please answer this regardless of if the school was selected to be an ECOS school next year)

7. **Summary** - please summarize what was accomplished through the demo project this year.

**Appendix 1 - Curricula:** Please attach all of the curriculum pieces developed this year for your school by your team. They must all be in the ECOS format. The templates are on the website.

**Appendix 2 - Photos:** Please attach photos to illustrate your report. We need jpeg files that have informative names. Please confirm with each photo of children their names and that photo consent forms are on file.